

# Alliance Theatre

---

---

*Drama Camp*

## SPRING BREAK DRAMA CAMP CAREGIVER PACKET

---

Woodruff Arts Center

## General Information

---

### Location

Woodruff Arts Center  
1280 Peachtree St NE  
Atlanta, GA 30309

### Contact Information

404.733.4466 // [camps@alliancetheatre.org](mailto:camps@alliancetheatre.org)

## The Experience

---

Alliance Theatre Drama Camps value process over product. We focus on the journey, encouraging students to embrace their unique creative expression while building character, growing confidence, and exercising imagination. Camps culminate in a short performance for friends and family that highlights progress—not perfection.

## Caregiver Forms

---

You will receive an invitation from CampDoc, our online registration portal, ahead of your camp. Please follow the link and instructions in your personalized email. If you have not received it within a week of your camp start date, please check your spam folder or contact us at [camps@alliancetheatre.org](mailto:camps@alliancetheatre.org).

Forms must be completed before arriving for camp. If they are incomplete, it will delay your check-in.

## Bullying Policy

---

The Alliance Theatre does not permit bullying of any kind. Bullying or intentional harassment, including cyberbullying, may result in expulsion from Alliance Theatre activities with no refund provided.

## Cell Phone & Technology Policy

---

We believe in the power of connection, creativity, and presence. To fully embrace the experience, we encourage a screen-free environment where campers can immerse themselves in the magic of storytelling and build lasting friendships.

**Cell phones should be left at home or silenced and put away.**

In the case of an emergency, caregivers can reach out to staff, who will ensure prompt communication.

## What to Bring

---

### Bring:

- Backpack or bag
- Nut-free lunch (non-refrigerated)
  - Include all necessary utensils
  - A microwave is not available
- 2 nut-free snacks
- Water bottle
- Blanket or towel to sit on during lunch
- Extra outfit (for kindergarten)
- Medication
  - Medication should be in a clear plastic bag that includes written instructions.
  - Caregivers must complete all medical forms associated with camper registration.

**Due to the increased commonality of nut allergies, we ask that you refrain from packing nut products for the safety of all our campers.**

### **DO NOT Bring:**

- Cell phones or other technology devices (laptops, iPads, gaming devices, etc.)
- Personal jewelry or treasured family items
- Weapons or toys depicting weapons
- Alcohol or tobacco products or items depicting alcohol or tobacco products
- Treats or food to share with the class

## Daily Schedule

---

Grade	Drop-Off	Morning	Lunch	Afternoon	Pick-Up
K-8	8:30-9:00AM	9:00-12:00PM	12:00PM-1:00PM	1:00-4:00PM	4:00-4:30PM

- Daily sessions include ensemble building activities, theater games, and arts and crafts.
- All students take two 15–20-minute snack breaks. These are usually taken halfway through the morning and afternoon sessions.
- Depending on the weather, breaks and lunch will take place outside.

## Morning Drop-Off

---

- On the first day of camp, please park and enter the building to check in your student in the Azadi Galleria in the Memorial Arts Building during the times, below.
  - The first 30 minutes in the Woodruff Arts Center Parking Deck are free.
  - The parking garage is located on Arts Center Way.
- On all other days of the camp week, drop off is in Callaway Plaza. You can access the carpool line by driving South on Peachtree Street NE and turning right into Callaway Plaza. Follow the schedule, below.
- Following drop-off, caregivers can exit Callaway Plaza via 15th Street NE.

***ALL GRADES***

8:30am-9:00am

## Afternoon Pick-Up

---

- Pick-up occurs each afternoon during camp, excluding showcase day.
- Campers will arrive in the lobby area, and camp staff members will begin assisting students to their vehicles at the time of their designated pickup.
- If you are in your vehicle and have your number prominently displayed in your window, a staff member will come by to check your number, retrieve your camper, and escort them to your car.
- Caregivers must remain in their vehicles at all times unless assisting campers into their vehicle.
- Students whose caregivers arrive late for pick-up will be placed in aftercare, and a \$25 fee will be charged.
  - Please note that there is no grace period.

***ALL GRADES***

4:00pm-4:30pm

## Late Drop-Off/Early Pick Up

---

- If you are dropping off your camper AFTER 9:05AM, you must park and bring your camper to the third floor camp office and check-in with camp staff at the desk.
- DO NOT take your camper directly to their classroom.
- To coordinate an early pick-up for your camper, call 404.733.4466 when you arrive, and then park and come up to the third floor Education classroom suite to pick up your camper.
- We are not able to honor an early pick-ups after 3PM.
- No classroom check-outs are permitted.
- If you need assistance, call 404.733.4466.



## Aftercare

---

- We offer an aftercare program for caregivers who find it more convenient to pick up their students between 4PM and 6PM.
  - Aftercare will be provided for a charge of \$25 per day.
  - The students will be fully supervised and may use this time to learn their lines, read, play games, or watch a movie.
- If registered for aftercare, your camper will not go to carpool. You must park and come up to the third floor to check them out.
- If you decide not to use aftercare on a day you have registered for, you must notify us at 404.733.4466 or CAMPS@alliancetheatre.org by 3PM in order for your camper to be brought to carpool.
- Aftercare students can be picked up on the 3rd floor in the camp office.
  - ID Check is required.

NOTE: There will be no aftercare services offered on the final day of the camp week. If you are registered for aftercare and are late for the 6PM pick-up time, a \$25 fee will apply, in addition to the \$25 already paid for that day.

[Purchase Aftercare](#)

## Friend Form

---

If your student is attending with a friend, please fill out the friend form so that they can be placed in the same class. Please complete this form even if you registered your student for the same class as a friend so that we can ensure neither of them are moved.

Students cannot be placed together if they are in different grade groups.

*Friend forms must be completed at least 72 hours in advance of your first day of camp.*

[Fill Out Form](#)

## Costumes

---

- Students are encouraged to wear their provided camp t-shirt for showcase day!
- If desired, campers may wear simple costume pieces or accessories to represent their character. We recommend “closet shopping” for items you already own.
  - This is not required!
- Any costume pieces or accessories should be brought on showcase day. Students should not arrive in costume.
- If students plan to wear makeup, please apply at home.

## Showcase Schedule

---

- Showcase Invitation: Friends and family are invited to campus for a final-day showcase. Arrive early, as we cannot delay the start time.

Preview  
Performance

**11am**

Grades K-5  
Showcase

**3pm**

Grades 6-8  
Showcase

**3:30pm**

- Multiple Campers:
  - The 11AM preview allows families to see two showcases in one day.
- End-of-Day Plan:
  - There is no carpool or aftercare on the final day of camp—campers leave with their caregiver after the showcase.
- Parking:
  - \$5 in Woodruff Arts Center Garage with voucher from staff.
  - Friday is a crowded day at the Woodruff Arts Center! Arrive early to secure parking and walk to the classroom. Alternate parking is available at the Promenade Garage (15th St. NE) or Boys & Girls Club (Peachtree St. NE).
- Recording:
  - We do not provide recordings of final day showcases, but families are welcome to record performances.

**Alliance  
Theatre**

*Drama Camp*